

**TOWN OF UNIONVILLE
MINUTES OF REGULAR MEETING**

The November 17, 2008 regular meeting was held at 7:30 p.m. at Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Simpson and Commissioners Jim Baucom, Randy Baucom, Robert Croutch and Edd Little were present. Town Attorney Ken Helms was also present. Commissioner Ken Brown was absent.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Robert Croutch led the prayer of invocation.

Mayor Simpson welcomed everyone to the meeting and called the meeting to order.

There being no corrections to the October 20, 2008 text amendment public hearing minutes, conditional use permit public hearing minutes, and regular meeting minutes, Mayor Simpson declared them approved as reviewed by Council.

Mayor Simpson recognized Budget & Finance Officer Darrell Baucom, who reviewed the financial statements, a copy of which is appended to these minutes. Mr. Baucom reported that he renewed the Certificate of Deposit at 3.75% interest. The Town audit by Potter and Company is progressing, as is the audit of the landfill by Baxter Starnes. Mr. Baucom noted that ad valorem taxes, landfill, sales and use taxes, contributions and zoning are all under budget, and legal fees are over budget. He also highlighted the activity on COG, Caldwell Helder Helms attorneys, and the community center reimbursement for utilities. Upon motion duly made by Randy Baucom, seconded by Jim Baucom, Council unanimously approved pending bills to be paid.

Mayor Simpson recognized Nadine Bennett regarding Land Use issues. Ms. Bennett introduced Unionville's new Land Use Administrator, Jana Finn. Ms. Bennett stated that she took over zoning administration for Unionville in February as an interim. Centralina COG has hired Mrs. Finn as a dedicated administrator for both Unionville and Fairview. She will work on a part-time basis, and will consider working in Town Hall once a week.

Ms. Bennett reviewed the proposed text amendment allowing one dwelling unit per lot. It appears to have been changed in some parts of the Land Use Ordinance, but not everywhere, although she believes that was the intent of the original text amendment. This text amendment comes as a recommendation from Planning Board. Upon motion duly made by Randy Baucom, seconded by Robert Croutch, Council unanimously approved the recommendation of Planning Board, supporting one dwelling unit per lot.

Mayor Simpson reminded everyone of the ninth annual Christmas-tree lighting on Sunday, December 7, 2008 at 5:00 p.m., and encouraged everyone to invite others.

The next item of consideration was to make personnel policy changes as follows:

1. Add Good Friday to the holiday list.
2. Add 15 days annual leave after five years of employment.
3. Add 20 days annual leave after ten years of employment.

Upon motion duly made by Jim Baucom, seconded by Randy Baucom, Council unanimously approved these changes effective January 1, 2009.

In other business, Attorney Ken Helms recommended that Council meet in Executive Session to discuss some pending legal litigation. Upon motion duly made by Edd Little, seconded by Robert Crutch, Council unanimously agreed to adjourn to Executive Session for this purpose. Upon motion duly made by Randy Baucom, seconded by Jim Baucom, Council unanimously adjourned Executive Session.

There being no other business, and upon motion duly made by Edd Little, seconded by Jim Baucom, Council unanimously adjourned the regular meeting.

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney