

TOWN OF UNIONVILLE MINUTES OF REGULAR MEETING

The Unionville Town Council held its regular monthly meeting on Monday, March 19, 2012 at 7:30 p.m. in Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Simpson and Commissioners Randy Baucom, Robert Croutch, Edd Little and Jaren Simpson were present. Commissioner Ken Brown was absent. Attorney Ken Helms was also absent.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Commissioner Robert Croutch led the prayer of invocation.

Mayor Simpson called the meeting to order and welcomed public comments. There were no public comments.

There being no corrections to the February 13, 2012 special meeting minutes and the February 20, 2012 regular meeting minutes, Mayor Simpson declared them approved as reviewed by Council.

Mayor Simpson recognized Budget & Finance Officer Darrell Baucom, who reviewed the Financial Report, a copy of which is appended to these minutes. Mr. Baucom drew Council's attention to the cash balance since the last meeting, noting that franchise and sales tax deposits are reflected in the BB&T balance. In the Profit & Loss Budget vs. Actual, revenues are favorable by \$13,000; sales and use is favorable by \$2,400 and franchise taxes are favorable \$7,000. In expenses, the Town is favorable \$53,000, most of it being professional fees and contributions; overall in actual vs. budget the Town is favorable \$66,000. Mr. Baucom mentioned the activity since last month, noting Parker Poe, Urban Forester, sales & use and franchise taxes. In pending bills, he requested the addition of \$33.25 for Petty Cash. Upon motion duly made by Edd Little, seconded by Robert Croutch, Council unanimously approved payment of pending bills.

Mayor Simpson recognized Mayor Libby Long from Town of Fairview. Ms. Long thanked Unionville for hosting the joint meeting with county commissioners last month. She came to follow up on the water and wastewater joint meeting. She would like to get more information on the five-year plan and capital improvement and asked if Unionville would like to join in this meeting. The consensus of the Council was that they would like to be involved in the meeting and would provide the place for the meeting. Mayor Long will be back in touch with Unionville officials.

In consideration of Board of Adjustment members and alternates, Clerk Sonya Gaddy reported that the appointments from last month have no legal effect since these appointments were previously made in November, 2011. Attorney Ken Helms provided wording for a proposed text amendment for the Land Use Ordinance stating that Town Council members serve as the Board of Adjustment during their terms as Councilmen. This proposal will be sent to Planning Board for their recommendation. A copy of this proposal is appended to these minutes.

In consideration of Town Hall repairs, subcommittee Jaren Simpson and Randy Baucom recommend receiving quotes for the following:

- Remove existing back door deck, stairs and rails. Rebuild with landing and two sets of steps per code to turn and end on existing sidewalk.
- Install treated flooring and carpet with step guards, rail system and vinyl posts. Weatherize all exposed wood.
- Build roof over side door ramp using vinyl and aluminum siding. Install vinyl rail system.
- Investigate floor system sag underneath northwest corner of Town Hall building. Make recommendations as to what is necessary to correct the problem. Quote price for fix and extent of damage.
- Quote price and duration of project.

Upon motion duly made by Edd Little, seconded by Robert Croutch, Council unanimously approved Participation in North Carolina's Urban Archery Season January 12 – February 16, 2013.

In other business, Clerk Sonya Gaddy requested vacation days on Thursday and Friday, March 22 & 23, 2012 and Monday – Tuesday, April 9 – 17, 2012. Deputy Clerk Karen Price will attend the April 16, 2012 regular meeting to take notes.

There being no other business, and upon motion duly made by Edd Little, seconded by Randy Baucom, Council unanimously agreed to adjourn the regular meeting.

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney