

TOWN OF UNIONVILLE REGULAR MEETING MINUTES

The Town Council of the Town of Unionville met at 7:30 p.m. on Monday, December 21, 2015 in Town Hall, 1102 Unionville Church Road, Monroe, NC. Mayor Simpson and Commissioners Randy Baucom, Andrew Benton, Edd Little and Jaren Simpson were present. Commissioner Ken Brown was absent. Attorney Ken Helms was also present.

Everyone stood and recited the Pledge of Allegiance to the United States flag, after which Randy Baucom led the prayer of invocation.

Mayor Simpson called the meeting to order and welcomed everyone in attendance.

There were no public comments.

Upon motion duly made by Edd Little, seconded by Randy Baucom, Council unanimously approved the minutes of the November 16, 2015 regular meeting.

Mayor Simpson recognized Mr. Tom Moyer of Moyer, Smith & Roller, who reviewed the Town's annual audit, a copy of which is appended to these minutes. Mr. Moyer described the 2015 audit as uneventful. He reports that there are no disagreements with management and no material problems. He reviewed the audit, showing a property tax collection rate of 97.21 percent and 100 percent for registered motor vehicles. The property tax collection uncollected amounts are rather small. He noted a ten-year reflection showing \$2500 for the current year and less for previous years. In revenues and expenditures, the Town expended more than revenues for the current year due to the Volunteer Fire Department contribution, as some of this was previous years' accumulated earnings. Overall, budget versus actual was good. Mayor Simpson made inquiry as to the state's average property tax collection rate. Mr. Moyer stated that it is lower than Unionville's; around 93-95 percent. Mayor Simpson stated that the Town will enter the report into the records and thanked Mr. Moyer.

Mayor Simpson recognized Budget and Finance Officer Darrell Baucom, who reviewed the Financial Report, a copy of which is appended to these minutes. Mr. Baucom reported that the total in checking and savings accounts is \$2,346,000 due to franchise receipts. The Town's Certificate of Deposit matures December 26, 2015. The current rate is .5 percent. Commissioner Baucom suggested checking the rate at Bank of NC. In the Profit and Loss Budget vs. Actual, the Town is lower than projected on ad valorem taxes and above projection for franchise taxes. On the expense side, legal fees are below projection and payroll is ahead of projection; overall the Town is \$592 less than budget. In Transactions by Account, the December items will be considered for payment tonight. Upon motion duly made by Edd Little, seconded by Randy Baucom, Council unanimously approved payment of pending bills.

Mayor Simpson recognized former Commissioner Ken Trull, who served the Town upon Mr. Robert Crutch's resignation. He presented a plaque to Mr. Trull in appreciation to him and thanked him for his service.

The next item of business was to consider membership and the yearly contract with Centralina Council of Governments and quotes from NFocus Planning and Benchmark Planning to provide back-up planning services for the Town, copies of which are appended to these minutes. When asked, Mrs.

Gaddy stated that NFocus Planning seems to best meet the Town's criteria for zoning and planning back-up, as Nadine Bennett is one of their employees and is very familiar with the Town's ordinance. Upon motion duly made by Edd Little, seconded by Jaren Simpson, Council unanimously agreed to terminate the service agreement and contract with Centralina Council of Governments effective June 30, 2015 and enter into a one-year contract with NFocus Planning effective July 1, 2015.

In considering meeting dates and times for 2016, the consensus of the Council was to continue to meet the third Monday night of the month at 7:30 p.m.

In considering 2016 appointments, and upon motion duly made by Andrew Benton, seconded by Jaren Simpson, Council unanimously approved the following appointments:

Mayor Pro-Tem – Randy Baucom
Attorney - Ken Helms, Jr.
Budget & Finance Officer - Darrell Baucom
Clerk, Tax Collector, Land Use Administrator – Sonya Gaddy
Deputy Clerk – Melody Braswell
Volunteer Fire Department Board representative – Ken Brown
Centralina Council of Government delegate – Edd Little

Upon motion duly made by Randy Baucom, seconded by Jaren Simpson, Council unanimously appointed Andrew Benton as Centralina Council of Governments alternate.

Upon motion duly made by Edd Little, seconded by Randy Baucom, Council unanimously agreed to meet in Executive Session to discuss personnel matters.

Upon motion duly made by Jaren Simpson, seconded by Edd Little, Council unanimously adjourned Executive Session.

Upon motion duly made by Edd Little, seconded by Andrew Benton, Council unanimously approved Christmas gifts of \$750 to Clerk Sonya Gaddy, \$500 to Finance Officer Darrell Baucom and \$250 to Deputy Clerk Melody Braswell.

There being no other business, Mayor Simpson declared the meeting adjourned.

Respectfully submitted,

Sonya W. Gaddy
Clerk

Approved as to form:

R. Kenneth Helms, Jr., Town Attorney